



## 2-WEEK PROGRAM RESIDENCE APPLICATION

4501 53 Street | Olds, Alberta | T4H 0E8  
T: 587.796.1796 F: 587.796.1799  
E: [campushousing@choc.ca](mailto:campushousing@choc.ca)  
W: [www.choc.ca](http://www.choc.ca)

Applications can be submitted  
via email to [campushousing@choc.ca](mailto:campushousing@choc.ca),  
by fax to 587.796.1799,  
or in person at the Housing Office.

A refundable security deposit of **\$495** is required with all applications. For corporations sending multiple students, a credit card can be held on file to act as the damage deposit. Where students are required by their employer to pay their own damage deposit, each student registered below needs to fill out a credit card authorization form (attached). *Applications will not be processed until the deposit is received.* Housing fees will be billed directly by Olds College to your organization.

Company		Contact Name
Contact Phone Number	Contact Email	
Address		

### REGISTRANTS

Name	Cell #	Email	Program	Arrival Date	Depart Date

### ACCOMMODATIONS

**Centennial Village** is an amazing 450-suite facility where all rooms are private, single rooms with a double bed, desk, chair & their own washroom! Students taking 2-week programs have the option to purchase a [Chartwells' Meal Plan](#). If you would like a meal plan, please check which option below you would like:

- Full Meal Plan (7 days per week, all you can eat) \$154.40/week
- Commuter Meal Plan (5 days per week, all you can eat) \$144.85/week
- No Meal Plan

All students living in housing are required to adhere to the behavioural expectations found in our [Student Handbook](#) and [Community Living Standards](#) and to be bound by the [Campus Housing License Agreement](#).

Previous issues in residence and/or on campus including rule violations, damages, or cleaning issues may be considered when determining eligibility for living in College Courts. College Housing Olds Co. reserves the right to request additional information and/or refuse to accept this application. The information on this form is collected under the authority of the Post-Secondary Learning Act and the Freedom of Information and Protection of Privacy Act of Alberta. The information will be protected in compliance with the provisions of the Freedom of Information and Protection of Privacy Act of Alberta. The information will be used to create and maintain records and will be used for the purposes of room assignments, Residence billing, and for emergency contact purposes. The information will be retained in accordance with approved Information Management guidelines, after which it will be destroyed in a secure manner.

**CREDIT CARD AUTHORIZATION FORM**  
**FOR DAMAGE DEPOSIT**



I, \_\_\_\_\_, hereby authorize College Housing Olds Corp. to charge my credit card for any fees or damages incurred by the applicant. I understand the transaction will show as paid to Olds College on my credit card statement.

I acknowledge that weekly charges for housing fees and meal plan fees (if applicable) will be billed separately and not under this authorization.

Type of Card  Visa  MasterCard

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name of Cardholder: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Credit Card billing address: \_\_\_\_\_  
\_\_\_\_\_

Damage deposit amount to be held (and charged if required): **\$495** (CAD) Canadian Dollars

Authorized Signature of Cardholder \_\_\_\_\_

Signing this, I acknowledge the charges described hereon and assume full responsibility for said charges and agree to honour and abide by the terms of payment. On behalf of the applicant, I acknowledge and accept the requirements as outlined within the Campus Housing License Agreement, CHOC Community Living Standards, Residence Handbook and Olds College Policies and Code of Conduct. Fees resulting from damages or non-compliance of these aforementioned agreements and policies in excess of the \$495 damage deposit may also be charged to the credit card authorized above.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date